

QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 26 FEBRUARY 2025

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", 247 Rouse St, Tenterfield NSW 2372 on Wednesday 26 February 2025 commencing at 9:30 AM

ATTENDANCE Councillor Bronwyn Petrie (Mayor)

Councillor Greg Sauer (Deputy Mayor)

Councillor Owen Bancroft

Councillor Tim Bonner (via ZOOM)

Councillor Peter Murphy Councillor Tom Peters Councillor Peter Petty Councillor Gregory Purcell Councillor Kim Rhodes Councillor Roger Turner

ALSO IN ATTENDANCE General Manager (Hein Basson)

Executive Assistant & Media (Allison Graham) Acting Executive Assistant & Media (Heather

Grasso)

Director Corporate Services (Liz Alley)
Director Infrastructure Services (Matthew

Francisco)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Website: www.tenterfield.nsw.gov.au Email: council@tenterfield.nsw.gov.au

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Ms Cheryl Jaques addressed Council on Item GOV11.25 "Quarterly Budget review Statement – December 2024" – her being in favour of the officer's recommendation.

Mr. Richard Hicks addressed Council on Item GOV2/25 "Request for Community Forums before Council Meetings to be Recorded" – him being in favour of the officer's recommendation.

WEBCASTING OF MEETING

The Mayor read the following:

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

The Mayor extended a word of welcome to all present – especially to Ms Allison Graham who has recently been appointed to the Executive Assistant's position, Ms Heather Grasso who has been kind enough to help Council out from time to time in the vacant role of the Executive Assistant, and Ms Elizabeth Voneiff from the Town and Country newspaper.

CIVIC PRAYER

The Mayor read the following:

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following:

"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people of our Shire, and extend our respect to all people."

APOLOGIES

1/25 Resolved

That it be noted that there are no apologies and that Councillor Tim Bonner be provided with the necessary Council approval to attend the Council Meeting via Zoom due to him only arriving home in the early morning hours from work.

(Greg Sauer/Peter Murphy)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

2/25 Resolved

That Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Туре	Item
Cr B Petrie	Less than	Gov 4/25 Burial on Private Land
	Significant Non	Policy
	Pecuniary	
Cr T Bonner	Less than	Gov 4/25 Burial on Private Land
	Significant Non	Policy
	Pecuniary	

(Greg Sauer/Kim Rhodes)

Motion Carried

(ITEM MIN1/25) CONFIRMATION OF PREVIOUS MINUTES

3/25 Resolved

That the Minutes of the following Meeting of Tenterfield Shire Council:

Ordinary Council Meeting – 18 December 2024

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Kim Rhodes/Peter Petty)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

MAYOR MINUTE

Nil.

RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

4/25 Resolved

That:-

- a) the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Peter Petty/Owen Bancroft)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM1/25) ACKNOWLEDGEMENT OF TENTERFIELD TOURISM GROUP QUARTERLY REPORT FROM OCTOBER TO DECEMBER 2024 SUMMARY

The purpose of this report is to for Council to provide a quarterly report from the Tenterfield Tourism Group covering October to December 2024.

5/25 Resolved

That Council:

Acknowledges Report 5 from the Tenterfield Tourism Group for the period from 1 October 2024 to 31 December 2024.

(Peter Petty/Tom Peters)

Motion Carried

(ITEM COM2/25) LOCAL TRAFFIC COMMITTEE MEETING RECOMMENDATIONS - FEBRUARY 2025

SUMMARY

The purpose of this report is to for Council to consider the recommendations arising from the Tenterfield Shire Council Local Traffic Committee Meeting of 5 February 2025.

6/25 Resolved

That Council:

- 1. Receives the report and recommendations from the Tenterfield Shire Council Local Traffic Committee Meeting of 5 February 2025.
- 2. Adopts the following recommendations from the Tenterfield Shire Council Local Traffic Committee meeting of 5 February 2025:
 - a) ANGRY BULL TRAILS REQUEST MT LINDESAY CHANGE OF SPEED LIMIT AND SIGNAGE REQUEST TfNSW will conduct a speed zone review for the trail crossing location zone in consultation with Council, NSW Police and community based on the design. The signage will only be installed once the trails are built and are operational.
 - b) REQUEST FROM LOCAL FOR SPEED REDUCTION NEAR MT LINDESAY

(QUARRY TRUCKS TRAVELLING OVER SPEED) - Speed zone review of Mt Lindesay Road segments to be added to TfNSW Tenterfield visit.

- c) TSC CROSS COUNTRY 7th May 2025 Committee provided no objection. Approval granted.
- d) ANZAC DAY March URBENVILLE 25TH April 2025
 The annual ANZAC Day Committee provided no objection. Approval granted.
- e) ANZAC DAY March TENTERFIELD 25th April 2025 Committee provided no objection. Approval granted.
- f) AUTUMN FESTIVAL COBB & CO COACH RIDES Committee provided no objection. Approval granted.
- g) LISTON AND AREA PROGRESS ASSOCIATION Requests

Mt Lindesay Road ☐ Wylie Creek Bridge to Wylie Creek Road - Blind Crest - Line marking project has gone to tender, line marking will be in place
Soon.
☐ Wylie Creek Cuttings — Request for road widening - Council does not have the budget to carry out such works. The committee will respond to the Liston and Area Progress Association.
☐ Liston Road and Mount Lindesay Road Y Intersection - Councillor
Bonner to provide further details of location for Council to attend to
vegetation clearing.
☐ Maintenance on Mt Lindesay Road - Council will attend to maintenance.
☐ Road needs widening at culvert south of village adjacent to
Rivertree
Road - Council to assess culvert and apply to TfNSW for funding to upgrade the culvert.
Amosfield Road

☐ Ruby Creek section – Council to include in forward works program

□ Sweeping bend adjacent to Dalmoak Road - Council to replace any chevron signs damaged or missing and add appropriate signage.
Cullendore Road ☐ Blind Bend east of Cullendore Creek - Signage required, Council to determine appropriate type of signage. Investigate and take recommended action once investigated. ☐ Intersection of Wylie Creek and Mt Lindesay Road - Grid needs attention - Council sent a letter to grid owner in 2024 suggesting the removal of the grid and other options available, Council to follow up letter sent to grid owner.
Liston Streets ☐ Drainage in Stanthorpe Street and Acacia Street - Council to attend to drainage works. ☐ Eastern end of Clarence Street - Council does not have capacity for sealing; sealing of the roads would require funding. ☐ Area adjacent to the Cobb and Co Museum - Council does not have capacity for sealing; sealing of the roads would require funding.
h) REQUEST FROM RESIDENTS – STOP SIGN AT CROWN STREET AND MILES STREET INTERSECTION - TfNSW to review on visit to Tenterfield.
i) REQUEST FROM RESIDENT - STOP SIGN AT NAAS ST LOGAN STREET INTERSECTION - TfNSW will assess intersection on visit to Tenterfield. Council will markup line marking.
j) REQUEST TO CHANGE/MOVE SPEED ENTRY SIGNS TO JENNINGS VILLAGE - Matter is transferred to TfNSW to address and action.
(Peter Petty/Owen Bancroft) Motion Carried
(ITEM COM3/25) COUNCILLOR WORKS/SERVICE REQUESTS- FEBRUARY 2025
SUMMARY The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that reports on the progress with Councillor Work/Service Requests, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.
Resolved
That Council:

7/25

Notes the status of the Councillor Works/Service Requests for the month of February 2025.

(Owen Bancroft/Kim Rhodes)

Motion Carried

OUR ECONOMY

OUR ENVIRONMENT

OUR GOVERNANCE

(ITEM GOV1/25) NOMINATION OF COUNCIL DELEGATE TO THE TENTERFIELD CHAMBER OF COMMERCE - TOURISM COMMITTEE

SUMMARY

The purpose of this report is for Council to nominate a Councillor to replace Councillor Greg Purcell from the Tenterfield Chamber of Commerce – Tourism Committee alongside Councillor Kim Rhodes as its official delegates for the period 26 February 2025 to September 2026.

8/25 Resolved

That Council considers determining its delegate to replace Councillor Greg Purcell on the Tenterfield Chamber of Commerce – Tourism Committee for the period 26 February 2025 to September 2026.

(Greg Sauer/Owen Bancroft)

Motion Carried

9/25 Resolved

That Council appoints Councillor Tim Bonner as its delegate to replace Councillor Greg Purcell on the Tenterfield Chamber of Commerce – Tourism Committee for the period 26 February 2025 to September 2026.

(Greg Sauer/Peter Murphy)

Motion Carried

(ITEM GOV2/25) REQUEST FOR COMMUNITY FORUMS BEFORE COUNCIL MEETINGS TO BE RECORDED

SUMMARY

The Ratepayers' Association of Tenterfield Shire inc. (RATeS Inc.) has requested Council "to record, and make available on their website, all pre-meeting community presentations before open Council meetings." The opinion is held that the request received from RATeS Inc. has merit and could be viewed to be in the public's interest. It is recommended for Council to adhere to this request.

AMENDMENT

Councillor Peter Murphy, seconded by Councillor Kim Rhodes, moved the following amendment:

That the words "(Community Presentations preceding Council Meetings") be added after the wording "Public Forums" in the printed recommendation.

That Council:

- In future allows for Public Forums to be recorded in order for resident and ratepayers who live-stream or watch the Council Meeting proceedings on Council's website or YouTube channel to be aware of the content of submissions made by members of the public on particular matters that are listed in the order of business of the relevant Business Paper.
- 2. Through the Mayor advises speakers before the Public Forum starts that their submission/s to Council will be livestreamed and placed on Council's website and YouTube channel, and that speakers will have to ensure that their comments are relevant to the particular item/s on the Agenda of the Business Paper, and to refrain from making personal comments or criticisms or mentioning any private information.)

10/25 Resolved

That Council:

- 1. In future allows for Public Forums (Community Presentations preceding Council Meetings) to be recorded in order for resident and ratepayers who live-stream or watch the Council Meeting proceedings on Council's website or YouTube channel to be aware of the content of submissions made by members of the public on particular matters that are listed in the order of business of the relevant Business Paper.
- 2. Through the Mayor advises speakers before the Public Forum starts that their submission/s to Council will be livestreamed and placed on Council's website and YouTube channel, and that speakers will have to ensure that their comments are relevant to the particular item/s on the Agenda of the Business Paper, and to refrain from making personal comments or criticisms or mentioning any private information.

(Peter Murphy/Kim Rhodes)

Motion Carried

(ITEM GOV3/25) CHANGE TO SCHEDULE OF COUNCIL MEETINGS FOR 2025 & NOMINATING DELEGATES TO ATTEND THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

SUMMARY

The purpose of this report is for Council to adopt changes to the scheduled meeting dates in April and June 2025.

11/25 Resolved

That Council:

- (1) Moves the Ordinary Council Meeting for April from the scheduled fourth Wednesday of the month (23 April 2025) to the fifth Wednesday, i.e. 30 April 2025, due to the way the Easter public holidays through to the ANZAC Day public holiday fall this year – making it attractive to take a few days leave for a period of reprieve after the development of the draft 2025/26 Operational Plan and Budget.
- (2) Approves the Mayor and Deputy Mayor to attend the annual National General Assembly of Local Government (NGA) in Canberra from 24 to 27 June 2025.
- (3) Brings forward the Ordinary Council Meeting for June by two days from the fourth Wednesday of the month (25 June 2025) to the Monday, 23 June 2025, to allow for Council delegates to attend the aforementioned annual Assembly in Canberra from 24 to 27 June 2025.

(Kim Rhodes/Peter Petty)

Motion Carried

Tamai Davidson, Manager Planning and Development Services entered the meeting, the time being 10.16 am

(ITEM GOV4/25) BURIAL ON PRIVATE LAND POLICY - UPDATE

SUMMARY

The purpose of this report is to update the Burial on Private Land Policy to align with correct position descriptions and endorse the ongoing provisions contained within the Policy.

12/25 Resolved

That Council:

Adopts the revised Burial on Private Land Policy, with the additional wording to be added in after the heading "Application Fees" in this Policy document: "All private cemeteries already approved through an approval process will not be affected by this revised Policy."

(Kim Rhodes/Greg Sauer)

Motion Carried

Tamai Davidson, Manager Planning and Development Services left the meeting, the time being 10.20 am

(ITEM GOV5/25) BORROWING POLICY - UPDATE

SUMMARY

The purpose of this report is to update the Borrowing Policy to align with correct position descriptions and Act versions.

13/25 Resolved

That Council adopts the slightly revised Borrowing Policy.

(Kim Rhodes/Peter Murphy)

Motion Carried

(ITEM GOV6/25) INVESTMENT POLICY - UPDATE

SUMMARY

The purpose of this report is for Council to review and adopt the Investment Policy.

14/25 Resolved

That Council adopts the Updated Investment Policy as attached to the report.

(Kim Rhodes/Peter Petty)

Motion Carried

(ITEM GOV7/25) FINANCE & ACCOUNTS - PERIOD ENDED 31 DECEMBER 2024

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the *Local Government (General) Regulation 2021* a written report setting out details of all money that the Council has invested under Section 625 of the *Local Government Act 1993*. The Report must be made up to the last day of the month immediately preceding the meeting.

Addition financial information on Water Leakage, 603 Certificates, and financial business units is presented for Councillor and community information.

15/25 Resolved

That Council notes the Finance and Accounts Report for the period ended 31 December 2024.

(Greg Sauer/Owen Bancroft)

Motion Carried

(ITEM GOV8/25) FINANCE & ACCOUNTS - PERIOD ENDED 31 JANUARY 2025

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the *Local Government (General) Regulation 2021* a written report setting out details of all money that the Council has invested under Section 625 of the *Local Government Act 1993*. The Report must be made up to the last day of the month immediately preceding the meeting.

Addition financial information on Water Leakage, 603 Certificates, and financial business units is presented for Councillor and community information.

16/25 Resolved

That Council notes the Finance and Accounts Report for the period ended 31 January 2025.

(Kim Rhodes/Roger Turner)

Motion Carried

(ITEM GOV9/25) REPORT ON LOAN BALANCES 31 DECEMBER 2024

SUMMARY

The purpose of this Report is to inform Council of its loan balances as at 31 December 2024.

17/25 Resolved

That Council notes the loan balance as at 31 December 2024 was \$19,641,601.88 (\$20,127,922.63 as at 30 June 2024).

(Kim Rhodes/Gregory Purcell)

Motion Carried

(ITEM GOV10/25) CAPITAL EXPENDITURE REPORT AS AT 31 DECEMBER 2024

SUMMARY

The purpose of this Report is to show the Year-to-date (YTD) financial progress of Capital Works projects against the budget.

18/25 Resolved

That Council receives and notes the Capital Expenditure Report for the period ended 31 December 2024.

(Peter Petty/Tom Peters)

Motion Carried

SUSPENSION OF STANDING ORDERS

19/25 Resolved

That the meeting be suspended for morning tea.

(Peter Petty/Owen Bancroft)

Motion Carried

The meeting adjourned for morning tea, the time being 10.41 am.

RESUMPTION OF STANDING ORDERS

20/25 Resolved

That the meeting be resumed.

(Peter Petty/Greg Sauer)

Motion Carried

The meeting reconvened, the time being 11.16 am.

(ITEM GOV11/25) QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2024

SUMMARY

The purpose of this Report is to provide Council with a Quarterly Budget Review Statement in accordance with Regulation 203 of the Local Government (General) Regulation 2021 (the Regulation).

21/25 Resolved

That Council:

Adopts the December 2024 Quarterly Budget Review Statement and recommendations therein that:

(1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as resheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets.

- (2) Acknowledges the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocates for changes to the timing of these cash payments from State and Federal Governments.
- (3) Council continues to explore increases in operational income by considering selling assets.

(Peter Petty/Kim Rhodes)

Motion Carried

(ITEM GOV12/25) MONTHLY OPERATIONAL REPORT FOR DECEMBER 2024 AND JANUARY 2025

SUMMARY

The purpose of this Report is to provide a report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2024/2025 Operational Plan.

22/25 Resolved

That Council notes the status of the Monthly Operational Report for December 2024 and January 2025.

(Kim Rhodes/Owen Bancroft)

Motion Carried

(ITEM GOV13/25) AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES - 25 SEPTEMBER & SPECIAL MEETING 22 OCTOBER 2024 SUMMARY

Council Audit, Risk and Improvement Committee (ARIC) had their Ordinary Meeting on 25 September 2024 and a Special Meeting on 22 October 2024.

The adopted and signed minutes of these meetings are attached for the information of Council.

23/25 Resolved

That Council notes the minutes from the Audit, Risk and Improvement Committee meetings of 25 September 2024 and 22 October 2024.

(Peter Murphy/Kim Rhodes)

Motion Carried

(ITEM GOV14/25) APPOINTMENT OF CHAIRPERSON - AUDIT, RISK AND IMPROVEMENT COMMITTEE

SUMMARY

The current Chairperson of Council's Audit, Risk and Improvement Committee (ARIC), Mr. Peter Sheville, will no longer be available in this capacity after June 2025. Another member of ARIC, Mr. Tony Harb, is willing to step up into this role. ARIC chairpersons and members are appointed by a resolution of the governing body of the Council. It is recommended for Council to, based on Mr. Harb's excellent experience and qualifications fulfilling the Office of Local Government's required selection criteria as a Chairperson of an ARIC, as well as in the interest of stability and continuity in Council's operations, formally appoints Mr. Harb to the Chairperson's position of its ARIC.

24/25 Resolved

That Council:

- 1. Notes the contents of the report.
- 2. Thanks Mr. Peter Sheville for his service as Chairperson of Council's Audit, Risk and Improvement Committee (ARIC) over the past three years.
- 3. Thanks Mr. Tony Harb for his willingness to step up as Chairperson of Council's ARIC, and notes the contents of the bio submitted by Mr. Harb.
- 4. Based on Mr. Harb's excellent experience and qualifications fulfilling the Office of Local Government's required selection criteria as a Chairperson of an ARIC, as well as in the interest of stability and continuity in Council's operations, formally appoints Mr. Harb to the Chairperson's position of Council's ARIC.
- 5. Advertises the vacancy in the ARIC membership for expressions of interest and for filling with a suitably experienced and qualified candidate after Mr. Sheville's departure.

(Peter Murphy/Peter Petty)

Motion Carried

(ITEM GOV15/25) AGENCY INFORMATION GUIDE

SUMMARY

The purpose of this report is to enable Council to consider and adopt the updated Tenterfield Shire Council Agency Information Guide, as required in accordance with the *Government Information (Public Access) Act 2009* (GIPA).

25/25 Resolved

That Council adopts the Tenterfield Shire Council Agency Information Guide 2025 in accordance with Sections 20 and 21 of the Government Information (Public Access) Act 2009, with the addition of the wording "and the Deputy Mayor" after the word "Mayor" under the heading "1.2 Role of the Governing Body" in the "Agency Information Guide" document.

Motion Carried

REPORTS OF DELEGATES & COMMITTEES

Nil.

NOTICES OF MOTION

(ITEM NM1/25) NOTICE OF MOTION - TENTERFIELD CHAMBER OF TOURISM INDUSTRY AND BUSINESS 2025 EXCELLENCE AWARDS

SUMMARY

The purpose of this report is to present a Notice of Motion submitted by Councillor Bronwyn Petrie and Seconded by Cr Peter Murphy on Tuesday 17 February 2025.

26/25 Resolved

That Council:

Supports the Tenterfield Chamber of Tourism Industry and Business (TCTIB) 2025 Business Excellence Awards through the purchase and engraving of the winning trophy for each category and promotion of this Business Excellence Awards to the value of \$1000 including GST, subject to this amount being off-set against the provision in the 2024/25 Operational Plan and Budget, Councillor Delegate Expenses (Vote Number 1010125(Job Number 3040)), in order for Council's overall budget not to be negatively impacted by this expense.

(Kim Rhodes/Peter Petty)

Motion Carried

RESOLUTION REGISTER

(ITEM RES1/25) COUNCIL RESOLUTION REGISTER - DECEMBER 2024

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised. The updating of this report is a work in progress, as there are still unfinished resolutions going back to 2007 – making the report too large to run and in excess of 600 pages long. In addition, some actions which have been finalised, are still showing up in this report as being unattended.

27/25 Resolved

That Council notes the status of the Council Resolution Register to December 2024.

(Gregory Purcell/Roger Turner)

Motion Carried

CONFIDENTIAL BUSINESS

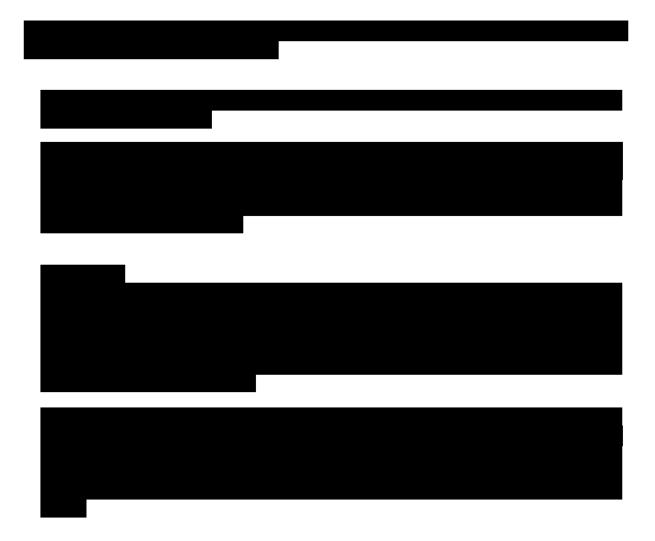
28/25 Resolved

That Council moves into Closed Session.

(Peter Petty/Owen Bancroft)

Motion Carried

The recording device was turned off and Council moved into closed session, the time being 12.55 pm.





30/25 Resolved

That Council moves into Open Session.

(Peter Petty/Owen Bancroft)

Motion Carried

The meeting moved out of Closed Session and the recording device was turned on, the time being 1.19 pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolution as resolved whilst in Closed Council.

That Council:

Advises Angry Bull Trails' that the proposed planning pathway received from them does not comply with the *Environmental Planning and Assessment Act 1979* and the *State Environmental Planning Policy (Transport and Infrastructure) 2021*. As a result, Council cannot legally proceed with the proposed planning pathway submitted by Angry Bull Trails, and encourages Angry Bull Trails to seek independent legal advice on alternative pathways to facilitate the proposed development on Crown land.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 1.22pm.

Councillor Bronwyn Petrie Mayor/Chairperson