



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 27 MARCH 2024**

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", 247 Rouse St, Tenterfield NSW 2372 on Wednesday 27 March 2024 commencing at 9.35 am

### **ATTENDANCE**

Councillor Bronwyn Petrie (Mayor)  
Councillor John Macnish (Deputy Mayor)  
Councillor Peter Petty (VIA ZOOM)  
Councillor Tim Bonner  
Councillor Tom Peters  
Councillor Kim Rhodes  
Councillor Greg Sauer  
Councillor Geoff Nye  
Councillor Peter Murphy

### **ALSO IN ATTENDANCE**

General Manager (Glenn Wilcox)  
Executive Assistant & Media (Elizabeth Melling)  
Acting Chief Corporate Officer (Roy Jones)  
Director Infrastructure (Matthew Francisco)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

A handwritten signature in black ink, appearing to be 'D. Jones', is located in the bottom right corner of the page.

## **COMMUNITY CONSULTATION (PUBLIC ACCESS)**

Nil.

## **WEBCASTING OF MEETING**

*I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

## **OPENING AND WELCOME**

### **CIVIC PRAYER**

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

## **ACKNOWLEDGEMENT OF COUNTRY**

*"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukemba, Bundjalung, Kamilaroi, Githabul and Wahluwal people of our Shire, and extend our respect to all people."*

## **APOLOGIES**

that there were no apologies.

## **DISCLOSURE & DECLARATIONS OF INTEREST**

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

<b>Name</b>	<b>Type</b>	<b>Item</b>
Nil.		

**(ITEM MIN4/24) CONFIRMATION OF PREVIOUS MINUTES**

**40/24**

**Resolved** that the Minutes of the following Meetings of Tenterfield Shire Council:

- Ordinary Council Meeting – 28 February 2024.

As amended and re-circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Kim Rhodes/Greg Sauer)

**Motion Carried**

**(ITEM MIN5/24) CONFIRMATION OF PREVIOUS MINUTES**

**41/24**

**Resolved** that the Minutes of the following Meeting of Tenterfield Shire Council:

- Extraordinary Council Meeting – 13 March 2024

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Kim Rhodes/Tom Peters)

**Motion Carried**

**TABLING OF DOCUMENTS**

Nil.

**URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS**

Nil.

**MAYORAL MINUTE**

**ITEM 1: Seek Expressions of Interest to Lease 157 Rouse Street, Tenterfield and Ten FM be offered Commercial Lease**

In light of the improved, but nevertheless tight, budget I move that Tenterfield Shire Council seek Expressions of Interest to lease the previous Visitors Information Centre at 157 Rouse St Tenterfield.

Secondly that Tenterfield Shire Council offer Ten FM a commercial lease of their current premises at 142 Manners St Tenterfield at \$300/week plus outgoings including rates and charges with an option to lease to buy.

**ITEM 2: Lobby QLD Government regarding railway between Wallangarra and Stanthorpe**

That Council authorises the Mayor to lobby the Queensland Government to reverse their recent decision to permanently close the railway between Wallangarra and Stanthorpe.

Cr. Bronwyn Petrie  
**Mayor**

*Supported Unanimously by all Councillors*



**RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN  
CONFIDENTIAL SECTION**

**42/24**

**Resolved** that the follow items be considered in the Confidential Section of the Meeting:-

- (1) ITEM ENV3/24 INTEGRATED WATER CATCHMENT MANAGEMENT TENDER/S AWARD.

(Peter Murphy/Greg Sauer)

**Motion Carried**

**OPEN COUNCIL REPORTS**

**OUR COMMUNITY**

Nil.

**OUR ECONOMY**

**(ITEM ECO4/24) TENTERFIELD CHILDCARE CENTRE - LEASE RENEWAL  
OPTIONS**

**SUMMARY**

The purpose of this report is to advise Council of lease renewal negotiations with Tenterfield Childcare Centre.

**43/24**

**Resolved** that Council:

- (1) Accept the rent offer of \$20,000 for one year, noting that sewer and water charges and cosmetic maintenance/improvements will be the responsibility of the Tenterfield Childcare Centre and Council will be responsible for rates and structural maintenance of the council owned building, and
- (2) Renew the existing Lease to reflect the increase in rent with Tenterfield Childcare Centre, and
- (3) Continue to negotiate with Tenterfield Childcare Centre on a Lease-to-Buy Agreement that may include the purchase of Records House (134 Manners St) as well as 132 Manners St.

(Kim Rhodes/Geoff Nye)

**Motion Carried**

**OUR ENVIRONMENT**

**(ITEM ENV4/24) WASTE VOUCHERS**

**SUMMARY**

The purpose of this report is to provide Council information regarding independent legal advice to Council in managing the legislated implications for vouchers under updated gift card law and future requirements for waste vouchers.

**OFFICER'S RECOMMENDATION:**

**That Council:**

- (1) Remove Waste Vouchers for rate-payers from 2024/2025 onwards, and**
- (2) Honour any Vouchers issued for the three-year statutory period from 2021/22 financial year.**

(Kim Rhodes/Greg Sauer)

**AMENDMENT:**

That Council:

- (1) Honour all Vouchers issued for a three-year statutory period from 2021/22 financial year.
- (2) All Vouchers have a three year life from 2024/2025.
- (3) Investigate an alternative means of providing service covered by the existing Voucher.

(Peter Murphy/Tim Bonner)

**Amendment Carried**

**44/24**

**Resolved** that Council:

- (1) Honour all Vouchers issued for a three-year statutory period from 2021/22 financial year.
- (2) All Vouchers have a three year life from 2024/2025.
- (3) Investigate an alternative means of providing service covered by the existing Voucher.

(Peter Murphy/Tim Bonner)

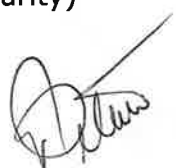
**Motion Carried unanimously**

**OUR GOVERNANCE**

**(ITEM GOV20/24) NEW ENGLAND WEEDS AUTHORITY - TRIAL**

**SUMMARY**

Following a presentation from the General Manager of New England Weeds Authority (NEWA), this report has been prepared to determine if Council would like to enter into a one year trial to allow Councils Weed (Biosecurity) requirements to be undertaken.



**45/24** **Resolved** that Council:

- (1) That Council enter into a one-year trial with New England Weeds Authority (New England Weeds County Council) subject to negotiation of staffing and other resources being managed and protected during the trial period, with quarterly reporting, and
- (2) To transfer all grant and other operational funding to the County Council for the agreed period.

(Peter Petty/Kim Rhodes)

**Motion Carried**

### **SUSPENSION OF STANDING ORDERS**

**46/24** **Resolved** that Standing Orders be suspended.

(Kim Rhodes/Tim Bonner)

**Motion Carried**

*The meeting adjourned for morning tea, the time being 10.23 am.*

### **RESUMPTION OF STANDING ORDERS**

**47/24** **Resolved** that Standing Orders be resumed.

(Peter Petty/Kim Rhodes)

**Motion Carried**

*The meeting reconvened, the time being 10.47 am.*

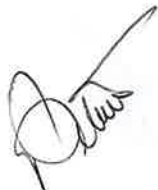
### **(ITEM GOV21/24) TENTERFIELD SHIRE COUNCIL - DRAFT BUDGET REPORT 2024/2025**

#### **SUMMARY**

The purpose of this report is to seek Council's endorsement of the 2024/25 Draft Operational Budget for inclusion in the Draft Delivery Program 2024/25 to 2027/28 and placed on public exhibition for a period of not less than twenty-eight (28) days inviting written public submissions.

**48/24** **Resolved** that Council:

- (1) That the Draft Operational Budget for 2024/25 be endorsed by Council and included in Council's Delivery Program for 2024/25 to 2027/28, and that it be placed on public exhibition for a period of twenty-eight (28) days seeking written public comment,



- (2) That Council prepare an application for a cumulative Special Rate Variation (SRV) and seek approval from IPART for the SRV to be effective from 2025/2026 to address anticipated Operating result deficits and requirements for future maintenance of infrastructure assets, and that the SRV application is applied cumulatively over a seven (7) year period to reduce the cost burden on ratepayers noting that the total increase of the proposed SRV may increase General rates by over 100%.
- (3) That Council commence the preparation of the Special Rate Variation (SRV) community consultation documentation with suitable consultants for public presentation and discussion between July and September 2024.
- (4) That Council identify the preferred Special Rate Variation (SRV) percentage to ensure long term financial management of assets prior to public presentation.
- (5) That the SRV application is prepared on the basis that a maximum amount of the SRV funding is to cover the maintenance and capital costs for bridges into the future.
- (6) Council will take all reasonable actions to reduce actual rates levied to levels below the approved SRV for each financial year.
- (7) That Council recognises and develops a Loan Policy that set outs staff and Councillor reporting requirements before any loan is included within future financial plans and that a Council resolution is required relating to the loan application and program applied in an open Council meeting.
- (8) That the existing Council Overdraft facility can only be drawn on following a resolution of Council and that the General Manager must provide a report identifying why the Overdraft is required and justification for the change to any approved budget area.
- (9) That Council develop and maintain an unallocated cash position of \$3,000,000 as a minimum with an average unallocated cash restriction of \$5,000,000 and that Council develop and approve a policy to ensure that a minimum cash at hand complies with the policy.
- (10) That Council decrease its Overdraft facility from \$5million to \$0.5million over the next 5 years to reflect the increase in unallocated cash at hand and to reduce long term risks and costs of holding a bank overdraft.
- (11) That Council note that the 2024/25 budget has been developed on a maximum staff full time equivalent (FTE) of 82 persons and that further staff numbers will be managed to allow an Internal to external staff split of approximately 35-40 to 60-65%. Further that future redundancy of staff may be required in the development of a new staffing structure.
- (12) That Council undertake a review of all plant (heavy and light) to develop a long-term plant requirement and replacement policy.





- (13) That Council undertake a comprehensive review of the asset values, maintenance levels and long-term asset costs to ensure that the long-term financial plans are not accumulating additional costs and inaccurate expenditure needs, and
- (14) That Council review its long-term service obligations, the community needs and the resourcing options including the use of external service providers to manage its accumulated costs and rate variations into the future.
- (15) That Council include in the Draft Budget Capital Expenditure items for Drake Community Hall with grant funding to be sought including installation of air conditioning, skillion roof, bathroom reconfiguration for the installation of a shower, lights, fans and solar panels to allow use as an emergency evacuation centre.
- (16) Develop a Grant Application Policy.

(Peter Petty/Peter Murphy)

**Motion Carried**

**(ITEM GOV22/24) TENTERFIELD SHIRE COUNCIL OPERATIONAL PLAN 2024/2025 INCLUDING STATEMENT OF REVENUE POLICY 2024/2025**

**SUMMARY**

The purpose of this Report is for Council to place the draft Tenterfield Shire Council Operational Plan 2024/2025, including Statement of Revenue Policy and Financial Budget, on public exhibition for community comment for 28 days, from 28 March 2024 to 24 April 2024.

**49/24** **Resolved** that Council:

- (1) Adopt the Tenterfield Shire Council Operational Plan 2024/2025 for Public Exhibition as attached.
- (2) Adopt the following documents as part of the Tenterfield Shire Council Operational Plan 2024/2025:
  - (a) Tenterfield Shire Council Budget for 2024/2025
  - (b) Tenterfield Shire Council Statement of Revenue Policy for 2024/2025 with the following amendments:-

Draft Long Term Financial Plan 2024-2025:-

- Page 5 "Own Source Operating Revenue Ratio of 60%  
" Notation that this is a State Government Target.
- Page 10 "Explanatory Notes around should the FAGS Grant increase then Council's financial position will reflect an improvement." , and

- (c) Tenterfield Shire Council Fees and Charges for 2024/2025 with the following amendments;-  
Draft Fees & Charges 2024-2025:-



- \* Page 28 Parks in General – Weddings & Private Functions \$500.00;
- \* Page 145 – Rates and Property – Copy Rate Notice and Receipts \$0.
- \* Page 148 – Works within Road Reserve – Notation that this excludes “farmers” .
- \* Page 47 – Venue Hire – Memorial Hall & RSL Pavilion – add Tenterfield Physical Culture Group Inc. – Special Hire Rate \$5 per hour
- \* Must be left in a clean state – to both Tenterfield Playgroup and Tenterfield Physical Culture Group Inc.

(3) In accordance with the provisions of Sections 494 & 535 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2025 for the following rating categories:

Farmland:

A Farmland rate of 0.00234433 cents in the dollar (shown as 0.234433% on rates notice) on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$580.00 per annum (the total revenue collected from this base amount represents 23.80% of the total revenue collected from this category of land);

Residential – Tenterfield:

A Residential – Tenterfield rate of 0.00498446 cents in the dollar (shown as 0.498446% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$445.00 per annum (the total revenue collected from this base amount represents 45.62% of the total revenue collected from this category of land);

Residential – Tenterfield (Urban):

A Residential – Tenterfield rate of 0.00448210 cents in the dollar (shown as 0.448210% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$445.00 per annum (the total revenue collected from this base amount represents 21.92% of the total revenue collected from this category of land);

Residential – Urbenville:

A Residential – Urbenville rate of 0.00649359 cents in the dollar (shown as 0.649359% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$395.00 per annum (the total revenue collected from this base amount represents 44.65% of the total revenue collected from this category of land);

Residential – Jennings:

A Residential – Jennings rate of 0.00838352 cents in the dollar



(shown as 0.838352% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$395.00 per annum (the total revenue collected from this base amount represents 45.81% of the total revenue collected from this category of land);

Residential – Drake:

A Residential – Drake rate of 0.00988153 cents in the dollar (shown as 0.988153% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$395.00 per annum (the total revenue collected from this base amount represents 46.25% of the total revenue collected from this category of land);

Residential – Other:

A Residential – Other rate of 0.00368185 cents in the dollar (shown as 0.368185% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$203.00 per annum (the total revenue collected from this base amount represents 23.21% of the total revenue collected from this category of land);

Business – Tenterfield:

A Business – Tenterfield rate of 0.01586269 cents in the dollar (shown as 1.586269% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$786.00 per annum (the total revenue collected from this base amount represents 33.19% of the total revenue collected from this category of land);

Business – Urbenville:

A Business – Urbenville rate of 0.00619597 cents in the dollar (shown as 0.619597% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$361.00 per annum (the total revenue collected from this base amount represents 43.79% of the total revenue collected from this category of land);

Business – Jennings:

A Business – Jennings rate of 0.00475948 cents in the dollar (shown as 0.475948% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$361.00 per annum (the total revenue collected from this base amount represents 42.50% of the total revenue collected from this category of land);

Business – Drake:

A Business – Drake rate of 0.00926204 cents in the dollar (shown as 0.926204% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$361.00 per annum (the total revenue collected from this base amount represents 44.59% of the total revenue collected from this category of land);

Business – Other:

A Business – Other rate of 0.00506845 cents in the dollar (shown as 0.506845% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$388.00 per annum (the total revenue collected from this base amount represents 23.44% of the total revenue collected from this category of land);

Mining:

A Mining rate of 0.02146022 cents in the dollar (shown as 2.146022% on rates notice) on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$632.00 per annum (the total revenue collected from this base amount represents 41.78% of the total revenue collected from this category of land).

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2025, as follows:
- (a) Residential - \$746.00 per property and/or connection per annum;
  - (b) Residential Strata - \$561.00 per property and/or connection per annum;
  - (c) Mt Lindesay Private Line – \$930.00 per property and/or connection per annum;
  - (d) Rural Other - \$746.00 per property and/or connection per annum;
  - (e) Non Residential - Meter connection: 20mm - \$746.00 per property and/or connection per annum;
  - (f) Non Residential - Meter connection: 25mm - \$746.00 per property and/or connection per annum;
  - (g) Non Residential - Meter connection: 32mm - \$746.00 per property and/or connection per annum;
  - (h) Non Residential - Meter connection: 40mm - \$1,125.00 per property and/or connection per annum;
  - (i) Non Residential - Meter connection: 50mm - \$1,750.00 per property and/or connection per annum;
  - (j) Non Residential - Meter connection: 80mm - \$4,490.00 per property and/or connection per annum;
  - (k) Non Residential - Meter connection: 100mm - \$7,015.00 per property and/or connection per annum;
  - (l) Non Residential - Meter connection: 150mm - \$15,775.00 per property and/or connection per annum;
  - (m) Voluntary & Charitable Organisations - \$143.00 per property and/or connection per annum;
  - (n) Services installed solely for the purpose of firefighting – No Charge.



- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$6.20 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$9.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$6.20 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$9.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$6.20 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$9.60 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25.00 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.
- (9) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,460.00 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
- (a) connected to the Council's sewer main, or
  - (b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
  - (c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2025.
- Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection
- (11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2025, as follows:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based



on the water used, calculated in accordance with the following connection options and the formula following subparagraph "k" below:

- (a) Non Residential - Meter connection: 20mm - \$1,460.00 per occupancy per property per annum;
- (b) Non Residential - Meter connection: 25mm - \$1,460.00 per occupancy per property per annum;
- (c) Non Residential - Meter connection: 32mm - \$1,890.00 per occupancy per property per annum;
- (d) Non Residential - Meter connection: 40mm - \$2,940.00 per occupancy per property per annum;
- (e) Non Residential - Meter connection: 50mm - \$4,585.00 per occupancy per property per annum;
- (f) Non Residential - Meter connection: 80mm - \$11,735.00 per occupancy per property per annum;
- (g) Non Residential - Meter connection: 100mm - \$18,335.00 per occupancy per property per annum;
- (h) Non Residential - Meter connection: 150mm - \$41,260.00 per occupancy per property per annum;
- (i) Voluntary & Charitable Organisations - \$281.00 per occupancy per property per annum;
- (j) Services installed solely for the purpose of firefighting - No Charge.

(k) The formula to calculate Non-Residential Sewerage Charges is:

$$AC + SDF \times (C + UC)$$

Where:

AC = Access Charge

SDF = Sewerage Discharge Factor (determined by type/use)

C = Customers Annual Water Consumption in kilolitres

UC = Sewerage Usage Charge

(12) Makes, fixes and levies a Sewerage Usage Charge of \$3.50 per kilolitre in 2024/2025.

(13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2025, as follows:

- (a) Non-Residential Trade Waste Fee: Category 1 - \$204.00 per property per annum
- (b) Non-Residential Trade Waste Fee: Category 2 - \$204.00 per property per annum
- (c) Non-Residential Trade Waste Fee: Category 3 - \$974.00 per property per annum

(14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2025, as follows:

- (a) Non-Residential Trade Waste Usage Charge: Compliant - \$2.30 per kilolitre



- (b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$23.50 per kilolitre

(15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$321.00 per property per annum for the year ending June 2025.

(16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2025, as follows:

- (a) Residential Waste Collection: 120L Bin - \$517.00 per service per annum
- (b) Residential Waste Collection: 240L Bin - \$665.00 per service per annum
- (c) Non-Residential Waste Collection: 120L Bin - \$517.00 per service per annum
- (d) Non-Residential Waste Collection: 240L Bin - \$665.00 per service per annum

(17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2025, as follows.

- (a) Residential Recycling Collection - \$98.50 per service per annum
- (b) Non-Residential Recycling Collection - \$98.50 per service per annum

(18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2025, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.

- (a) Residential - \$25.00 per annum
- (b) Residential Strata Title Per Unit - \$12.50 per annum
- (c) Non-Residential: <350m square - \$25.00 per annum
- (d) Non-Residential: 350m square-1200m square - \$50.00 per annum
- (e) Non-Residential: 1200m square-5000m square - \$221.00 per annum
- (f) Non-Residential: >5000m square - \$357.00 per annum

(19) Provides three (3) waste vouchers per annum.

(20) Borrowings:  
Nil borrowings – subject to service level reductions and further amendments proposed in the amended Operational Plan for 2024/2025.

(21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a



daily simple interest basis for the financial year ending 30 June 2025.

(22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2024/2025 on its website within 28 days.

(23) Community contributions and donations:

That In accordance with the provisions of Section 356 of the Local Government Act 1993 Council adopt the individual allocation of community contributions / donations to a total of \$85,000 as detailed below.

No	Organisation	Project	Amount \$
1	Drake Primary School	Presentation Night	150.00
2	Jennings Public School	Presentation Night	150.00
3	St Joseph's Convent Schools	Presentation Night	150.00
4	Sir Henry Parkes Memorial Primary School	Presentation Night	150.00
5	Tenterfield High School	Presentation Night	150.00
6	Urbenville Public School	Presentation Night	150.00
7	Woodenbong Public School	Presentation Night	150.00
8	Drake Primary School	Learn to Swim – contribution to transport	550.00
9	Urbenville Public School	Learn to Swim – contribution to transport	550.00
10	Westpac Helicopter Rescue Service	Helicopter Rescue Service – Annual Contribution	2,000.00
11	Liston Hall Committee	Annual contribution to assist with operating costs	500.00
12	Bolivia Hall Committee	Annual contribution to assist with operating costs	500.00
13	Legume Hall Committee	Annual contribution to assist with operating costs	500.00
14	Drake Hall Committee	Annual contribution to assist with operating costs	500.00
15	Urbenville Hall Committee	Annual contribution to assist with operating costs	500.00
16	Steinbrook Hall Committee	Annual contribution to assist with operating costs	500.00
17	Sunnyside Hall Committee	Annual contribution to assist with operating costs	500.00
18	Mingoola Hall Committee	Annual contribution to assist with operating costs	500.00

19	Torrington Hall Committee	Annual contribution to assist with operating costs	500.00
20	Tenterfield Highlander Pipe Band	For Australia Day Performance	500.00
21	Urbenville Community	Bus Registration Costs	850.00
22	Tenterfield Seniors Week Committee	Seniors Week Activities	1000.00
	<b>Total External organisations Contributions and Donations</b>		<b>\$11,000</b>
23	Donation - Water for Parks and Recreation Facilities	Donation from Water fund	\$20,000
24	Donation - Water for Swimming Pool	Donation from Water fund	\$15,000
25	Donation - Provision of Public Conveniences in various Parks	Donation from Sewerage fund	\$15,000
26	Donation - Provision of Public Conveniences at swimming pool	Donation from Sewerage fund	\$10,000
27	Donation - Community and Events waste disposal	Donation from Waste Fund	\$15,000
	<b>Total Inter Council Donations</b>		<b>\$75,000</b>
	<b>Total Council Donations and Contribution</b>		<b>\$86,000</b>

(Peter Petty/Peter Murphy)

**Motion Carried**

**MOTION**

- 50/24** **Resolved** that the DRAFT Fees and Charges 2024/2025 be amended to reflect that on page 28 "Parks in General – Weddings & Private Functions be increased to \$500.00 per approval."

(Peter Murphy/Greg Sauer)

**Motion Carried**

**(ITEM GOV23/24) MONTHLY OPERATIONAL REPORT FOR FEBRUARY 2024**

**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2023/2024 Operational Plan.

- 51/24** **Resolved** that Council:

Note the status of the Monthly Operational Report for February 2024.

(Peter Petty/Kim Rhodes)

**Motion Carried**

Glenn Wilcox – General Manager left the meeting, the time being 12.14 pm.  
Glenn Wilcox – General Manager returned to the meeting, the time being  
12.16 pm.

**(ITEM GOV24/24) FINANCE & ACCOUNTS - PERIOD ENDED 29  
FEBRUARY 2024**

**SUMMARY**

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

Addition financial information on Water Leakage, 603 Certificates, and financial business units is presented for Councillor and community information.

**52/24**

**Resolved** that Council note the Finance and Accounts Report for the period ended 29 February 2024.

(Kim Rhodes/Geoff Nye)

**Motion Carried**

**(ITEM GOV25/24) NATIONAL GENERAL ASSEMBLY OF LOCAL  
GOVERNMENT 2024 - MOTIONS FOR DEBATE**

**SUMMARY**

The purpose of this report is for Council to consider motions to be submitted for the National General Assembly of Local Government 2024 in Canberra, 2 - 5 July 2024.

**53/24**

**Resolved** that Council:

- (1) Approve the submission of the following motions for the National General Assembly of Local Government 2024:
  - (i) This National General Assembly again calls on the Australian Government to increase funding for local government Financial Assistance Grants to a level of at least 1% of Commonwealth taxation revenue.
  - (ii) National General Assembly again calls on the Australian Government to develop a road funding ratio to increase regional and rural feeder roads funding for rural and remote councils to ensure that produce can easily flow to the National highway system and meet market demand.
  - (iii) This National General Assembly calls on the Australian Government to develop a national housing shortage review and to investigate the national delivery of housing through the State Governments to meet the demands of regional and rural communities.



- (iv) This National General Assembly calls on the Australian Government to identify jobs and skill development opportunities for rural council areas and utilise the delivery through the accredited regional service outlets such as TAFE.
- (v) This National General Assembly calls on the Australian Government to develop professional training paths to allow Councils to support the training of engineers, building surveyors and other professional staff.
- (vi) This National General Assembly calls on the Australian Government to Develop with State Governments programs to support essential not for profit organisations to fund and provide services in the community to meet increasing service demand for meals, housing and mental health support.
- (vii) This National General Assembly calls on the Australian Government to provide additional funding support to rural and remote councils to control roadside vegetation, reducing fire and bio hazard increase.
- (viii) This National General Assembly calls on the Australian Government to develop a national code for renewable energy component transportation, to ensure that councils are not burdened by additional cost of road improvements and maintenance to allow the construction and servicing of wind turbines.
- (ix) This National General Assembly calls on the Australian Government to develop a national code on wind farms and wind turbines to require a lifetime bond to ensure removal and site rehabilitation following the closure of the wind farm.
- (x) This National General Assembly calls on the Australian Government to continue to support the rollout of mobile phone towers in regional and rural Australia to ensure that all residents have a similar level of service and access to communications as those in city centres.
- (xi) This National General Assembly calls on the Australian Government to work with State and Local Government Authorities to roll out emergency preparedness containers within each rural council area to allow rapid service access in times of emergency to reduce delays being experienced due to a need to transport required provisions from city areas.
- (xii) This National General Assembly calls on the Australian Government to work with State Governments to identify health professionals required within rural areas and provide direct support by reducing HECs debts for people moving to rural or remote areas for a set period of time.

(Greg Sauer/Peter Petty)

**Motion Carried**

*Cr. Peter Murphy left the meeting,, the time being 12.53 pm.*



Cr. Peter Murphy returned to the meeting, the time being 12.56 pm.

## **(ITEM GOV26/24) FUTURE COUNCILLOR STRUCTURE - 2028**

### **SUMMARY**

Council may undertake a review of its future Councillor structure prior to each General Election and determine if it wishes to hold a Poll to review its Councillor numbers and Ward system.

### **OFFICER'S RECOMMENDATION:**

#### **That Council:**

- (1) Determine if it would like to hold a Poll or Constitutional referendum on the number of wards and Number of Councillors to be elected at the 2028 General Election; and**
- (2) That the following questions be asked in a YES or NO context similar to;**
  - (i) Do you agree that at the 2028 general council election that Tenterfield Shire Council should have three electoral Wards?**
  - (ii) Do you agree that at the 2028 general council election that Six (6) Councillors are elected being two Councillors in each Ward?**
  - (iii) Change the method for electing the Mayor.**

**(Peter Petty/Greg Sauer)**

**Upon being put to the meeting, the motion was declared lost.**

For the Motion were Crs G Sauer and PP Petty Total (2).

Against the Motion were Crs TP Peters, J Macnish, TB Bonner, B Petrie, K Rhodes, Nye and PM Murphy Total (7).

### **Motion lost**

## **REPORTS OF DELEGATES & COMMITTEES**

Nil.

## **NOTICES OF MOTION**

Nil.

## RESOLUTION REGISTER

### (ITEM RES2/24) COUNCIL RESOLUTION REGISTER - FEBRUARY 2024

#### SUMMARY

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

**54/24** **Resolved** that Council notes the status of the Council Resolution Register to February 2024.

(Kim Rhodes/Tom Peters)

#### Motion Carried

## CONFIDENTIAL BUSINESS

### SUSPENSION OF STANDING ORDERS

**55/24** **Resolved** that Standing Order be suspended.

(Kim Rhodes/Greg Sauer)

#### Motion Carried

*The recording device was turned off and the meeting moved into Closed Committee, the time being 1.10 pm.*

*Gillian Marchant - Manager Water & Waste entered the meeting, the time being 1.11 pm.*

### (ITEM ENV3/24) INTEGRATED WATER CATCHMENT MANAGEMENT TENDER/S AWARD

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d(i)) (d(ii)) (d(iii)) of the Local Government Act, 1993, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council; AND commercial information of a confidential nature that would, if disclosed (iii) reveal a trade secret.

#### SUMMARY

The purpose of this report is to request Council to consider the award of the Integrated Water Catchment Management (IWCM) through Section 55 of the Local Government Act 1993.



**56/24** Resolved that Council:

- (1) Note the Department of Planning and Environment assessed the Integrated Water Catchment Management tender/s, and that
- (2) Procurement of these project work/s is under Section 55 (3) (b) of the Local Government Act 1993, and
- (3) Award the Tender to Public Works Advisory for the upper limit fee of \$1,031,827, noting that Council will be responsible for funding 25% of this amount.

(Greg Sauer/Peter Petty)

**Motion Carried**

*Gillian Marchant – Manager Waste & Water left the meeting, the time being 1.32pm*

**RESUMPTION OF STANDING ORDERS**

**57/24** Resolved that Standing Orders be resumed.

(Kim Rhodes/John Macnish)

**Motion Carried**

*The meeting moved out of Closed Committee and the recording device was turned on, the time being 1.40 pm.*

*In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolutions as resolved whilst in Closed Committee*

**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 1.40 pm.

.....  
Councillor Bronwyn Petrie  
Mayor/Chairperson



