



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 20 DECEMBER 2023

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", Administration Building, 247 Rouse St, Tenterfield on Wednesday 20 December 2023 commencing at 9.30 am

ATTENDANCE

Councillor Bronwyn Petrie (Mayor)
Councillor John Macnish (Deputy Mayor)
Councillor Peter Petty
Councillor Tim Bonner
Councillor Tom Peters
Councillor Kim Rhodes
Councillor Greg Sauer
Councillor Geoff Nye
Councillor Peter Murphy

ALSO IN ATTENDANCE

General Manager (Glenn Wilcox)
Executive Assistant & Media (Elizabeth Melling)
Acting Chief Corporate Officer (Roy Jones)
Director Infrastructure (Fiona Keneally)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

A handwritten signature in black ink, appearing to be 'G. Wilcox', is located in the bottom right corner of the page.

COMMUNITY CONSULTATION (PUBLIC ACCESS – from 9.00 am)

1. Tina Bulmer (Cracker Quarry & Ag Supplies Pty Ltd) – Speaking “for” ITEM ENV17/23 – DEVELOPMENT APPLICATION 2021.080 GENERAL INDUSTRY, 6133 NEW ENGLAND HIGHWAY, BOLIVIA.
2. Allen Crosthwaite (Trains North Inc.) – Speaking “for” ITEM NM4/23 SUPPORT FOR THE REINTRODUCTION OF PASSANGER TRAIN SERVICES – ARMIDALE TO JENNINGS / WALLANGARRA.

Each speaker has a limit of five (5) minutes. Councillors are able to ask questions after each speaker.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council’s website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council’s commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

“Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people of our Shire, and extend our respect to all people.”

APOLOGIES

that there were no apologies.

DISCLOSURE & DECLARATIONS OF INTEREST

231/23 **Resolved** that councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting



Name	Type	Item
Cr Greg Sauer	Less than Significant Non Pecuniary	ITEM GOV88/23 S355 COMMITTEE NOMINATIONS (Cr Sauer will be leaving the meeting)

(Geoff Nye/Kim Rhodes)

Motion Carried

(ITEM MIN11/23) CONFIRMATION OF PREVIOUS MINUTES

232/23 **Resolved** that the Minutes of the following Meeting of Tenterfield Shire Council:

- Ordinary Council Meeting – 22 November 2023

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Peter Petty/Tim Bonner)

Motion Carried

TABLING OF DOCUMENTS

233/23 **Resolved** that Council accept into the agenda the following tabled documents:

- (1) Copy of floor plan Tenterfield Visitors Information Centre in relation to ITEM RC23/23 ALTERNATIVE USE FOR VISITORS INFORMATION CENTRE.
- (2) Listing of all Nominations received by Council in relation to ITEM GOV88/23 S355 COMMITTEE NOMINATIONS
- (3) Condition Modifications associated with ITEM ENV17/23 DA 2021.080 GENERAL INDUSTRY, 6133 NEW ENGLAND HIGHWAY, BOLIVIA.
- (4) Country Mayors Report – Mayor Petrie

(Kim Rhodes/Tom Peters)

Motion Carried

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

234/23 **Resolved** that Council accept the following Addendum Agenda item:-

- (1) Addendum – (ITEM NM4/23 SUPPORT FOR THE REINTRODUCTION OF PASSENGER TRAIN SERVICES – ARMIDALE TO JENNINGS / WALLANGARRA.

(Geoff Nye/Peter Murphy)

Motion Carried



MAYORAL MINUTE

(ITEM MM1/23) MAYORAL MINUTE - DONATION OF AWARD VOUCHER / GIFT CERTIFICATE TO SENIOR CITIZEN COMMITTEE, TENTERFIELD.

SUMMARY

As part of winning the Council Crown land Management Excellence Award Council received:

- a) A Bartercard – Gift Certificate to the value of \$500.00 and,
- b) A reflections Holidays Parks Gift voucher to the value of \$750.00 (Voucher No. REF226018 /Exp 01 Nov 2024).

235/23

Resolved that Council donate the Award Voucher/Gift Certificate to the Senior Citizen Committee Tenterfield.

(Peter Murphy/Bronwyn Petrie)

Motion Carried

Cr Kim Rhodes abstained from voting as a member of the Tenterfield Lions Club.

RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

236/23

Resolved that the following items be considered in the Confidential Section of the meeting:-

- (1) ITEM GOV88/23 S355 COMMITTEE NOMINATIONS

(Peter Murphy/Kim Rhodes)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM14/23) DRAFT DISABILITY INCLUSION ACTION PLAN FOR ADOPTION

SUMMARY

The purpose of this report is to present a draft Disability Inclusion Action Plan to Council for adoption and subsequent placing on public exhibition for comment.

237/23

Resolved that Council:

- (1) Adopts the draft Disability Inclusion Action Plan as attached: and
- (2) Places the document on public exhibition for a period of twenty-eight (28) days.

(Peter Petty/Kim Rhodes)

Motion Carried

SUSPENSION OF STANDING ORDERS

238/23 **Resolved** that Standing Orders be suspended at 9.42 am to enable discussion on ITEM ECO26/23 CAMPRVAN & MOTORHOME CLUB OF AUSTRALIA (CMCA) RV PARK PROPOSAL.

(Kim Rhodes/Geoff Nye)

Motion Carried

RESUMPTION OF STANDING ORDERS

239/23 **Resolved** that Standing Orders be resumed at 9.49 am.

(Peter Murphy/Tim Bonner)

Motion Carried

OUR ECONOMY

(ITEM ECO26/23) CAMPERVAN & MOTORHOME CLUB OF AUSTRALIA (CMCA) RV PARK PROPOSAL

SUMMARY

This report is for Council consideration to sign a future development application as the owner of the land, regarding the Campervan & Motorhome Club of Australia's proposal for a campervan and RV park at 44 Francis St – Lot 2 Section 37 DP 758959 – Tenterfield and seek a resolution from Council.

AMENDMENT

That Council:

Resolve to consent to the signing of the proposed Development Application.

(Peter Murphy/Kim Rhodes)

Amendment Carried

240/23 **Resolved** that Council:

Resolve to consent to the signing of the proposed Development Application.

(Peter Murphy/Kim Rhodes)

Motion Carried

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs Tom Peters, John Macnish, Tim Bonner, Bronwyn Petrie, Peter Petty, Kim Rhodes, Greg Sauer, Peter Murphy and Geoffrey Nye Total (9).

Against the Motion Total (0).

Tamai Davidson, Manager Planning, Property & Development the time being 9.50 am.



OUR ENVIRONMENT

(ITEM ENV15/23) TENTERFIELD BAND HALL

SUMMARY

The purpose of this report is to notify Council of the intentions of the Leechs Gully Progress Association (LGPA) not to proceed with the relocation of the Tenterfield Band Hall. It is recommended that Council utilise funds not expended by LGPA to undertake priority repairs to the Band Hall and seek Expressions of Interest for use of the hall under a future agreement. A copy of the correspondence received is included as Attachment 2.

241/23 **Resolved** that Council:

- (1) Accept the return of the Band Hall offer from Leechs Gully Progress Association;
- (2) Request the Leechs Gully Progress Association withdraw Development Application 2023.075 for the Removal of the Band Hall from 12 Crown Street, Tenterfield.
- (3) Raise no objection to Leechs Gully Progress Association amending existing Development Application 2023.076 for the erection of a hall on the site at Leechs Gully Road, Tenterfield at no further cost to Council.
- (4) Utilise the funds not expended by Leechs Gully Progress Association to undertake priority repairs to the building.
- (5) Seek Expressions of Interest for the use of the hall.

AMENDMENT

- (5) Seek Expressions of Interest for the community use of the hall.
(Peter Murphy/Greg Sauer)

Amendment Lost.

The original Motion was put.

(Geoff Nye/Peter Petty)

Motion Carried

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs Tom Peters, John Macnish, Tim Bonner, Bronwyn Petrie, Peter Petty, Kim Rhodes, Greg Sauer, Peter Murphy and Geoffrey Nye Total (9).

Against the Motion Total (0).

Councillors commended Leech's Gully Progress Association for the work they have undertaken and are still to carry out.



(ITEM ENV16/23) DEVELOPMENT APPLICATION 2022.015 - 9 LOT SUBDIVISION - REQUEST FOR COUNCIL CONSIDERATION OF DELAY IN ROAD SEALING

SUMMARY

Development Application 2022.015 for a Nine (9) Lot Subdivision on Geyer's Road, Tenterfield was approved under staff delegation on 5 April 2022 subject to conditions. The final survey plan was subsequently endorsed by Council on 5 June 2023 subject to the payment of a monetary bond for roadworks not completed at that time. The developer now requests Council to extend the timeframe for the bond and review the conditions of consent in relation to the width of the road.

242/23 **Resolved** that Council:

- (1) Agree to the extension of the Bond Agreement to 30 June 2024;
- (2) Agree to the modification of consent conditions 10 and 11 of Development Consent 2022.015 to reduce the gravel width from 6m to 5m and bitumen road seal from 6m to 4m;
- (3) Not accept any contribution toward the cost of the bitumen seal. Developer is to undertake all approved works associated with the construction of the road and accesses;
- (4) Advise the developer to lodge a Modification application to the Development Consent via the NSW Planning Portal to formally modify the consent conditions.

(Kim Rhodes/John Macnish)

Motion Carried

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs Tom Peters, John Macnish, Tim Bonner, Bronwyn Petrie, Peter Petty, Kim Rhodes, Greg Sauer, Peter Murphy and Geoffrey Nye Total (9).

Against the Motion Total (0).

(ITEM ENV17/23) DEVELOPMENT APPLICATION 2021.080 GENERAL INDUSTRY, 6133 NEW ENGLAND HIGHWAY, BOLIVIA

SUMMARY

The purpose of this report is to present to Council for determination Development Application (DA) 2021.080 for the purposes of a General Industry at 6133 New England Highway for approval subject to conditions.

243/23 **Resolved** that Council:

- (1) Approve Development Application 2021.080 for a General Industry on Lot 13 DP 853518, 6133 New England Highway, Bolivia subject to conditions as contained in the attached Notice of Determination (Attachment 2).



AMENDMENT

Defer ITEM ENV17/23 DEVELOPMENT APPLICATION 2021.080 GENERAL INDUSTRY, 6133 NEW ENGLAND HIGHWAY, BOLIVIA until next Council's Ordinary Meeting 28 February 2024.

(Peter Murphy/Tom Peters)

Amendment Lost

The original Motion was put.

(Kim Rhodes/John Macnish)

Motion Carried

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs John Macnish, Tim Bonner, Bronwyn Petrie, Peter Petty, Kim Rhodes, Greg Sauer and Geoffrey Nye - Total (7).

Against the Motion were Crs Tom Peters and Peter Murphy - Total (2).

Tamai Davidson - Manager Planning, Property & Development left the meeting, the time being 10.13 am.

Gillian Marchant - Manager Water & Waste entering the meeting the time being 10.13 am.

(ITEM ENV18/23) BOONOO BOONOO RFT

SUMMARY

The purpose of this report is to provide Council with a report and recommendation on the tender evaluation associated with RFT 03 23/24 Tender - Boonoo Boonoo Landfill Cell 5, Leachate and Stormwater Construction.

244/23 **Resolved** that Council:

Accept the tender of Townes Contracting for RFT 03 23/24 Tender - Boonoo Boonoo Landfill Cell 5, Leachate and Stormwater Construction for a contract total of \$3,600,421.55 inclusive of GST.

(Peter Petty/Kim Rhodes)

Motion Carried

OUR GOVERNANCE

(ITEM GOV83/23) MONTHLY OPERATIONAL REPORT NOVEMBER 2023

SUMMARY

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2023/2024 Operational Plan.



245/23 **Resolved** that Council:

Notes the status of the Monthly Operational Report for November 2023.

(Greg Sauer/Kim Rhodes)

Motion Carried

(ITEM GOV84/23) RE-PRESENTATION OF 2022/2023 FINANCIAL STATEMENTS TO COUNCIL POST INITIAL REFERRAL OF 27 SEPTEMBER 2023 DRAFT STATEMENTS

SUMMARY

The purpose of this report is to comply with statutory requirements in relation to the General-Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2023. The Financial Statements were initially referred to Council's Auditor, with authorisation from the Mayor, a Councillor, the Chief Executive, and the Responsible Accounting Officer on 27 September 2023.

However, material changes were required during the audit process specifically on impairment of assets and its treatment in the financial statements. Due to the materiality of these changes, Council is required to re-present the Statement by Councillor and Management for the updated financial statements.

246/23 **Resolved** that Council.

- (1) In relation to the Financial Statements and in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended):
 - a) Council resolves that in its opinion the General-Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2023 and Special Schedules are properly drawn up in accordance with the provisions of the Local Government Act 1993, (as amended) and the Regulations there under; and
 - b) That the Financial Statements be approved and signed by the Mayor, the Deputy Mayor, the Interim General Manager, and the Responsible Accounting Officer.
- (2) That the Financial Statements be referred to Council's Auditor for audit; and
- (3) That the audited Financial Statements be forwarded to the Office of Local Government by 22 December 2023; and
- (4) That the Interim General Manager be delegated authority to place the Audited Financial Statements on public exhibition as soon as practically possible in January/February 2024; and
- (5) That the audited Financial Statements be presented at the meeting of Council to be held in February/March 2024, in accordance with Section 419(1) of the Local Government Act 1993 (as amended) or alternatively at



the soonest practicable date as determined by the Interim General Manager.

(John Macnish/Greg Sauer)

Motion Carried

(ITEM GOV85/23) FINANCE & ACCOUNTS - PERIOD ENDED 30 NOVEMBER 2023

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

247/23 **Resolved** that Council note the Finance and Accounts Report for the period ended 30 November 2023.

(Kim Rhodes/Geoff Nye)

Motion Carried

(ITEM GOV86/23) POLICIES FOR PUBLIC EXHIBITION

SUMMARY

Council will be required to appoint a new General Manager in 2024 and as part of the preparation of this appointment a number of key policies have been developed to support the appointment process and to ensure that the Total Remuneration Packages offered to senior staff comply with policy guidelines.

248/23 **Resolved** that Council:

Place the following Policy documents on public display and seek public input prior to consideration to adopt at the February 2024 Council meeting:

- (1) Communication Device Policy
- (2) Mobile Phone Policy
- (3) Annual Leave Policy
- (4) Motor Vehicle Policy
- (5) Appointment of the General Manager

(Kim Rhodes/Peter Petty)

Motion Carried



(ITEM GOV87/23) APPOINTMENT OF GENERAL MANAGER

SUMMARY

This report has been prepared to request Council to seek quotations for the Appointment of a General Manager in 2024.

249/23 **Resolved** that Council:

- (1) Call for Expressions of Interest and quotations from suitably qualified organisations to advertise, undertake interviews and to develop the General Managers performance criteria post appointment; and
- (2) That Council place advertisements in the week commencing 15th January 2024 to 2nd February 2024.

(Peter Petty/Greg Sauer)

Motion Carried

(ITEM GOV89/23) REVIEW OF COUNCIL GOVERNANCE - OFFICE LOCAL GOVERNMENT SELF ASSESSMENT GUIDELINE.

SUMMARY

A review has been undertaken with the assistance of staff to determine Council's policies, guidelines, and structure.

The Review has been based on the Office of Local Governments Self-Assessment Guidelines.

250/23 **Resolved** that Council:

Note the review and that prior to the next Council General Election that staff will review or develop Policies and Procedural documents for Council approval.

(Kim Rhodes/John Macnish)

Motion Carried

SUSPENSION OF STANDING ORDERS

251/23 **Resolved** that Standing Orders be suspended.

(Peter Petty/John Macnish)

Motion Carried

The meeting adjourned for morning tea, the time being 10.52 am.

The meeting reconvened, the time being 11.12 am.



RESUMPTION OF STANDING ORDERS

252/23 **Resolved** that Standing Orders be resumed.

(Tom Peters/Kim Rhodes)

Motion Carried

David Counsell – Manager Asset & Program Planning entered the meeting, the time being 11.12 am.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC19/23) REPORT OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL - LOCAL TRAFFIC COMMITTEE - MEETING MINUTES - THURSDAY 7 DECEMBER 2023

That Council resolves.

- (1) That the minutes of the Local Traffic Committee meeting held Thursday 7 December 2023 be adopted; and**
- (2) That no objection be raised to the proposal to relocate the Manners Street Bay stop into Rouse Street adjacent to Bruxner Park, and that Council formally advise Transport NSW and NSW TrainLink of support for their Coach Stop Relocation Request; and**
- (3) That Council install a 30-tonne gross mass limit to be applied on the Hawkins Gully Bridge located 1.6km along Billirimba Road; and**
- (4) That Council raise no objection to the Killarney Border Ranges Trail Ride on 23rd and 24th March 2024 subject to NSW Police approval being obtained and standard conditions of compliance including traffic management and safety, as well as public liability insurance being held and**
- (5) That Council request the applicant for proposed transport depot development for Lot 150 Western Boundary Road to submit detailed drawings of the proposed access intersection and further information to demonstrate how the operation will comply with Transport NSW suggestions including.
 - a) A revised swept path for the largest design vehicle (B-Double) demonstrating site ingress from the northbound lane on Western Boundary Road can be accommodated is provided to Council's satisfaction; and**
 - b) It is successfully demonstrated that heavy vehicles originating from the New England Highway could feasibly perform a U-turn within the existing local road network.****



AMENDMENT

ITEM (2) ONLY

Refer the relocation of the Manner Street bus bay back to the Local Traffic Committee.

(Bronwyn Petrie/Tim Bonner)

Amendment Carried

253/23

Resolved that Council resolves:

- (1) That the minutes of the Local Traffic Committee meeting held Thursday 7 December 2023 be adopted; and
- (2) Refer the relocation of the Manner Street bus bay back to the Local Traffic Committee; and
- (3) That Council install a 30-tonne gross mass limit to be applied on the Hawkins Gully Bridge located 1.6km along Billirimba Road; and
- (4) That Council raise no objection to the Killarney Border Ranges Trail Ride on 23rd and 24th March 2024 subject to NSW Police approval being obtained and standard conditions of compliance including traffic management and safety, as well as public liability insurance being held and
- (5) That Council request the applicant for proposed transport depot development for Lot 150 Western Boundary Road to submit detailed drawings of the proposed access intersection and further information to demonstrate how the operation will comply with Transport NSW suggestions including.
 - a) A revised swept path for the largest design vehicle (B-Double) demonstrating site ingress from the northbound lane on Western Boundary Road can be accommodated is provided to Council's satisfaction; and
 - b) It is successfully demonstrated that heavy vehicles originating from the New England Highway could feasibly perform a U-turn within the existing local road network.

(Bronwyn Petrie/Peter Murphy)

Motion Carried

David Counsell – Manager Assets & Program Planning entered the meeting, the time being 11.28 am.

AMEND" DRAFT MINUTES – WORKS & SERVICES COMMITTEE" TO READ:-

*5/23 **Resolved** that the Works & Services Committee recommend that an application be made under the Bridges Renewal Program to replace Hawkins Gully Bridge with a new two lane concrete bridge; and*



That Council allocate \$200,000 in the 2024/25 budget capital works to support a co contribution towards a grant application.

(Tim Bonner/Peter Petty)

Motion Carried

(ITEM RC20/23) REPORT OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL - WORKS & SERVICES COMMITTEE - MEETING MINUTES - WEDNESDAY 6 DECEMBER 2023

254/23

Resolved that the report and recommendations (as listed below) from the Tenterfield Shire Council - Works & Services Committee meeting of 6 December 2023 be received and adopted.

1/23 Resolved that the Works & Services Committee adopt the Terms of Reference.

2/23 Resolved that the :

- (1) Works Committee recommend the adoption of the revised Tenterfield Pedestrian Access and Mobility Plan (2023).
- (2) Works Committee recommend the removal of garden beds in Rouse Street from around electricity power poles.

3/23 Resolved that the Works & Services Committee recommend the adoption of the revised Tenterfield Bike Plan (2023).

4/23 Resolved that the Works & Services Committee:

- (1) Endorse and adopt the Draft Master Plan and Feasibility Study; and
- (2) Include in the 24/25 budget a \$15 million allocation for consideration.

5/23 Resolved that the Works & Services Committee recommend that an application be made under the Bridges Renewal Program to replace Hawkins Gully Bridge with a new two lane concrete bridge; and

That Council allocate \$200,000 in the 2024/25 budget capital works to support a co contribution towards a grant application.

6/23 Resolved that the Works & Services Committee note the proposed plant disposals in the current financial year and plant replacement priorities subject to consolidation of funds into the plant replacement reserve; and
That Council review the funding of Plant replacement in the December Quarterly Budget Review.

7/23 Resolved that the Works & Services Committee recommend the Works Program and supports the ongoing cohesion and utilisation of staff, Council resources and contract resources to fulfil internal and externally funded budgets.

(Peter Petty/Kim Rhodes)

Motion Carried



AMEND" DRAFT MINUTES – FINANCE COMMITTEE" TO READ:-

5/23 Resolved that Council:

- (1) Negotiate to lease the Tenterfield Visitors Information Centre to a Not-For-Profit Associations; and
- (2) Authorise the General Manager to negotiate a commercial lease with all Real Estate Agents and interested parties.

(Peter Murphy/Geoff Nye)

Motion Carried

PROCEDURAL MOTION

255/23 Resolved that each resolution from the Amended "Draft Minutes of the Tenterfield Shire Council – Finance Committee" be voted on by Councillors in seriatim.

(Bronwyn Petrie/Geoff Nye)

Motion Carried

(ITEM RC21/23) REPORT OF COMMITTEE & DELEGATES - TENTERFIELD SHIRE COUNCIL - FINANCE COMMITTEE - MEETING MINUTES WEDNESDAY 6 DECEMBER 2023

256/23 Resolved that the report and recommendations (as listed below) from the Tenterfield Shire Council - Finance Committee meeting of 6 December 2023 be received and adopted.

1/23 Resolved that the Finance Committee adopt the Terms of Reference.

2/23 Resolved that Council:

- (1) The high-cost requirements for the Billirimba Road to Steinbrook Hall collection route requires deferment of the collection route.
- (2) The additional collection routes of Geyers Road, Sunnyside Loop Road and Washpool Creek Road should be accepted as the new collection routes to be implemented over the following financial year, subject to a minimum of 50% plus return of completed ratepayers survey.

3/23 Resolved that the Finance Committee adopt the proposed 2024/25 Budget Timetable.

4/23 Resolved that the Finance Committee note the Draft Rating Structure based on October 2023 Supplementary Valuations.

5/23 Resolved that Council:

- (1) Negotiate to lease the Tenterfield Visitors Information Centre to a Not-For-Profit Associations; and
- (2) Authorise the General Manager to negotiate a commercial lease with all Real Estate Agents and interested parties.

(Peter Murphy/Greg Sauer)

Motion Carried



Amended Draft Minutes – Finance Committee – 6 December 2023

Resolutions dealt with "in seriatim"

Resolutions #'s 1/23, 2/23, 3/23 & 4/23 – Carried

Resolution # 5/25 as amended – Carried

(For – Crs Greg Sauer, Peter Murphy, Tom Peters, Geoff Nye, John Macnish, Peter Petty & Tim Bonner.

Against – Crs Bronwyn Petrie & Kim Rhodes)

(ITEM RC22/23) REPORT OF COMMITTEE & DELEGATES - TENTERFIELD SHIRE COUNCIL - AUDIT, RISK & IMPROVEMENT COMMITTEE - MEETING MINUTES 20 SEPTEMBER 2023

257/23

Resolved that the report and recommendations from the Audit, Risk and Improvement Committee meeting of 20 September 2023 be received.

(Kim Rhodes/Tom Peters)

Motion Carried

(ITEM RC23/23) ALTERNATIVE USE FOR VISITORS INFORMATION CENTRE

SUMMARY

This report advises Council of alternative uses for the former Visitors' Information Centre at 157 Rouse St; likely costs to repurpose the building; and offers two recommendations, either:

Retain the building and undertake renovations, or sell the property by accepting a formal offer, or sell by auction after considering quotes from agents.

MOTION

"That Council

Authorises the General Manager to accept Ten FM's written, lease offer over Area 3 of the Visitor Information Centre and to negotiate for Council's consideration leases over Areas 2 and Area 3, combined or separate, with other Tenterfield Not-For-Profit Associations."

(Peter Murphy/Greg Sauer)

Motion Withdrawn

FORESHADOWED MOTION

That the General Manager bring back to Council quotations of the costs involved in the separation of the VIC into two or three separate spaces.

(Geoff Nye/Peter Murphy)

Motion withdrawn.



258/23 **Resolved** this report should be considered with the recommendation of the Finance Committee Meeting.

(Kim Rhodes/Peter Murphy)

Motion Carried

Mayor Bronwyn Petrie left the meeting, the time being 12.12 pm.

Councillor John Macnish took the Chair, the time being 12.12 pm.

NOTICES OF MOTION

(ITEM NM3/23) NOTICE OF MOTION - WAIVER OF COUNCIL CHARGES - MINGOOLA HALL MANAGEMENT COMMITTEE INC. - GRANT FUNDED DISABILTY AMENITY WORKS

SUMMARY

A Notice of Motion was received by Councillor Peter Murphy on Monday 11 December 2023. Details below.

259/23 **Resolved** that Council:

Waive \$5,000 of Council's administrative support charges claimed against the Mingoola Hall Management Committee Inc. in respect of the grant funding and project management of Council's Mingoola Disability Toilet amenity and associated, miscellaneous works.

(Peter Murphy/Tom Peters)

Motion Carried

(ITEM NM4/23) SUPPORT FOR THE REINTRODUCTION OF PASSENGER TRAIN SERVICES - ARMIDALE TO JENNINGS / WALLANGARRA

SUMMARY

A Notice of Motion was received from Councillor Peter Murphy on Monday 18 December 2023. Details below.

260/23 **Resolved** that Tenterfield Shire Council fully supports in principle passenger train services being reintroduced on the Great Northern Railway between Armidale and Jennings/Wallangarra.

(Peter Murphy/Greg Sauer)

Motion Carried

RESOLUTION REGISTER

(ITEM RES11/23) COUNCIL RESOLUTION REGISTER - NOVEMBER 2023

SUMMARY



The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

261/23 **Resolved** that Council notes the status of the Council Resolution Register to November 2023.

(Geoff Nye/Tom Peters)

Motion Carried

SUSPENSION OF STANDING ORDERS

262/23 **Resolved** that Standing Orders be suspended.

(Peter Murphy/Tom Peters)

Motion Carried

The recording device was turned off and the meeting moved into Closed Committee, the time being 12.32 pm.

Cr Greg Sauer left the meeting, the time being 12.32 pm – due to declared Interest in the next item.

CONFIDENTIAL BUSINESS

(ITEM GOV88/23) S355 COMMITTEE NOMINATIONS

SUMMARY

Council resolved to establish a committee under S355 of the Local Government Act 1993.

The purpose of the Committee is to allow Council as the Tenant to the Tenterfield School of Arts property to support Volunteers to open and provide educational activities and other events provided under the Lease.

263/23 **Resolved** that Council:

- (1) Appoint Peter Harris (Individual), Jan Evans (Friends of the Henry Parkes Memorial School of Arts) and Zac Curry (Tenterfield's National Monument Association Inc.) to the S355 School of Arts, Museum, Theatre and Cinema Committee.

(Peter Petty/Kim Rhodes)

Motion Carried

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs John Macnish, Tim Bonner, Peter Petty, Kim Rhodes, Peter Murphy, Tom Peters and Geoffrey Nye - Total (7).

Against the Motion - Total (0).



Cr Greg Sauer returned to the meeting, the time being 12.40 pm.

RESUMPTION OF STANDING ORDERS

264/23 **Resolved** that Standing Orders be resumed.

(Peter Petty/Geoff Nye)

Motion Carried

The meeting moved out of Closed Committee and the recording device was turned on, the time being 1.46 pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Deputy Mayor read the resolutions as resolved whilst in Closed Committee

Resolved that Council:

- (2) Appoint Peter Harris (Individual), Jan Evans (Friends of the Henry Parkes Memorial School of Arts) and Zac Curry (Tenterfield's National Monument Association Inc.) to the S355 School of Arts, Museum, Theatre and Cinema Committee.

(Peter Petty/Kim Rhodes)

Motion Carried

Councillors extended a vote of thanks to Director Infrastructure, Fiona Keneally for her valuable work for Tenterfield Shire Council. They conveyed their well wishes for her and her family for the future, as this will be her last meeting with Councillors before leaving the organisation.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 12.46 pm.

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Councillor Bronwyn Petrie
Mayor

.....
Councillor John Macnish
Deputy Mayor



